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| **Name of Center** | **Target Area** |

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| **Date** | **Completed By:** | **Activity** | **List of Documentation Attached:** |
|       |       |       |       |

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| **Date** | **Completed By:** | **Activity** | **List of Documentation Attached:** |
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| **NOTES/COMMENTS/FEEDBACK:**       |

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| **FOR ELC USE ONLY** |
| [ ]  Yes | [ ]  No |
| Date Monitored: |       |
| ELC Staff Signature: |       |